



**Business Meeting Agenda**  
**Austin Convention Center Hot Springs, Arkansas**  
**Thursday, October 6, 2011**

**I. Call to Order**

A. Roll Call

Each member institution in attendance at the annual meeting may select two people to cast votes on behalf of their institution concerning election of officers and constitutional amendments – one voting delegate from school relations and/or admission administration and one voting delegate from registration and/or records. Votes cast according to member institution roll call. Any other business may be conducted by simple majority vote.

B. Approval of Minutes from Business Meeting, October 7, 2010.

C. Treasurer's Report –Amy Mahan

D. Ad Hoc Audit Committee Report – Alisa Waniewski, Charla Jennings

**II. Old Business**

A. Reports

1. Officers and Executive Committee

A. President – Gin Brown

B. President-Elect – Regina Carter

C. Vice President for Admission Administration –

D. Vice President for Records – Jean Mitchell

E. Vice President for Registration – Erica Fulton

F. Vice President for School Relations – Chelsea Bishop Ward

G. Legislative Liaison –

H. Publications/Publicity– Tracy Finch

2. General Standing Committees

A. Constitutional Review – Tony Sitz

Proposed change to the ArkACRAO Constitution (Roll Call Vote)

**Constitution**

## **Article II**

### **Section 9.**

Newly elected officers shall take office at the end of the annual meeting during which they were elected. Any officer completing a full term in office may not be re-elected to the same office, but may be elected to a second term in the same office following a year's absence from the position. In the event of a vacancy in any office other than that of the President-Elect, the Executive Committee shall make an appointment for the balance of the unexpired term. ~~In the event of a vacancy in the office of the President-Elect, the Nomination and Election Committee shall nominate a slate of nominees for the office and conduct a special election to fill the vacancy for the remainder of the unexpired term. Any individual elected or appointed to serve an unexpired term shall be eligible to serve a succeeding full term or terms, as provided for in the constitution. Such an appointment shall not affect the appointee's eligibility for election to any office thereafter.~~

Rationale for change: This procedure is consistent with SACRAO and AACRAO constitution language.

## **By-Laws**

### **ARTICLE I - MEMBERSHIP**

#### **Section 3.**

Associate members shall be those individuals or representatives of organizations who have purposes parallel with those of ArkACRAO, who represent a not-for-profit organization, agency, or institution, and who desire to participate in the Association's nonvoting activities. Institutions who are candidates for membership to ~~North Central Association of Colleges and Secondary Schools~~ ~~one of the six regional accrediting agencies~~ may apply for associate membership by providing proof of ~~North Central~~ candidacy status. Candidates for associate membership must petition the Membership Committee, meet qualifications for membership, be approved by the Membership Committee, and be approved by a majority vote of the general membership. There shall be an annual fee of \$100 for each institution.

**Rationale for change:** As ArkACRAO seeks to promote the advancement of education, particularly higher education in Arkansas; we should not restrict associate membership to only members accredited by the North Central Association. As Arkansas' students become more accomplished, more out-of-state schools will be vying for their attention and four of our six border states fall under the Southern Association's scope. By making associate membership more accessible, we will increase the influence of ArkACRAO's statement of good practices during the recruitment season and therefore better serve the students of our state.

### **Section 5.**

Membership fees are due no later than July 30 each year, prior to attendance at the annual meeting, with June 1 of each fiscal year designated as the billing date. Paid membership status is required to be included in the ArkACRAO Directory and **to participate in ArkACRAO sponsored events including, but not limited to, Articulation Workshops and the Annual Meetings.** Failure to pay annual dues will render an institution inactive. **Inactive members may be reinstated upon submission of dues unless the institution has been inactive for a period of more than two (2) consecutive years. Inactive institutions for two (2) or more consecutive years must petition for membership and be approved by a majority vote of the general membership.**

**Rationale for change:** We do not have a policy for reinstatement of inactive institutions.

- B. "Nominations and Elections – Sarah Jennings  
Election of Officers (Roll Call Vote)  
ArkACRAO 2011-2012 Slate of Officers:  
President-Elect – Susan Dewey (UACCM)  
Secretary – Rachel Mullins (UACCM)  
VP for Admission Administration – Chad Cox (U of Ozarks))  
VP for Registration – Delores Voliber (Arkansas Baptist College)
- C. Professional Access and Equity Committee – Chris Riggins
- D. Publications/Publicity Committee – Tracy Finch
- E. Annual Meeting Program Committee – Regina Carter
- F. Hospitality Subcommittee – Wayne Womack
- G. Site Selection Committee – Tammy Young  
Proposed sites for the 2013 ArkACRAO fall conference
- H. Membership Committee – Chad Cox
- I. Recognition Committee – Shelly Price

### 3. Admissions Administration and School Relations Standing Committees

- A. Articulation Workshops – Ron Hudson
- B. College Planning Program Clearinghouse – Mary Whiting

### **III. Future ArkACRAO Meetings**

- A. 2012 Fall Meeting will take place October 3 - 5 (Jonesboro, Arkansas)
- B. 2013 Fall Conference will take place October 2 – 4 ( ? )

### **IV. New Business**

### **V. Adjournment**